

Let's Move

Checklist

4 Weeks before Moving Day

- **Check with your insurance company** to confirm your possessions are covered during transit.
- **Schedule connection of utility services at your new home and disconnection at your old home** including electricity, water, sewage, cable, Internet, telephone, and trash disposal service.
- **File a change of address** with the US Postal Service and pick up a Mover's Guide at your local Post Office.
- **Purchase locks for your new home** or arrange to have them installed.
- **Arrange for cleaning and repair** of furniture, carpets, drapes, etc.
- **Sort and sell items you no longer love.** A garage sale can lighten your moving load and give you extra funds for your move.
- **Make any necessary travel plans** for your move.
- **Gather personal and family records**, including medical and dental, school records, legal and financial documents, birth certificates, passports, and insurance documents.
- **Arrange for furniture shipping**, POD transfers, and moving vans.

2 Weeks before Moving Day

- **Return any borrowed items**, such as library books, and retrieve what you have loaned.
- **Prepare auto registrations for transfer** if you are moving to another state.
- **Order new checks** so they will be ready by moving day.
- **Arrange for pet transportation.** Will you be flying? Will you need space in your car for a crate? What supplies will you need on hand if you are driving?

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1 Week before Moving Day

- **Send change-of-address cards** to everyone who will need to contact you.
- **Assemble a travel backpack** with the following: checkbook, credit cards, phone records, identification, keys, flashlight, mobile phone charger, camera, toiletries, towels, travel alarm clock, first aid kit, bottled water, paper plates and cups, and entertainment.
- **Pack your suitcases** with clothing and personal items.
- **Clean and sort your pantry and household items.** Donate what you can to local shelters and food kitchens.
- **Make child care arrangements** for moving day.
- **Update subscriptions and prescriptions.** Transfer newspaper, magazine, and mailing subscriptions to your new address and transfer medication prescriptions to a pharmacy in your new neighborhood.

The Day before Moving Day

- **Transfer your bank accounts** if necessary.
- **Have an adequate amount of cash on hand** for any travel expenses you cannot pay for with credit.
- **Empty, defrost, and clean your refrigerator and freezer** at least 24 hours before moving day. Use empty space to store household items if appliances will be coming with you to the new house.
- **Disconnect and prepare major appliances** if you are taking them with you.
- **Pack a box of items that you will need right away** at your new home and label it "Load Last."
- **Check every room one last time** before confirming that everything is loaded.
- **Pet check.** If travelling with you, make sure you have an adequate supply of food, any medications, leashes, a water dish, and travel crate packed.

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